

**[Bank Name] Intern Supervisor Assessment - Mid &/or End-of-Internship**

Intern Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Host Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mentor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Objectives / Outcomes / Areas of Responsibility**

Please take a moment to summarize below the top 5 objectives, outcomes, and/or areas of responsibility set out for your intern as part of their summer experience. In the space provided beneath each objective, please provide examples of how they have performed to-date.

|  |
| --- |
| **Objective #1** |
| Summary of Performance |
| **Objective #2** |
| Summary of Performance |
| **Objective #3** |
| Summary of Performance |
| **Objective #4** |
| Summary of Performance |
| **Objective #5** |
| Summary of Performance |



**Competencies**

Please take a moment to evaluate your intern on the following competencies. Please place an x to the left of the score that best represents their performance to-date. In the space provided beneath each competency, please offer an example of how the intern demonstrated this competency in practice. Please use the two sections labeled “Placeholder” to add any additional competencies you feel were particularly relevant to their internship experience.

**1= Failed to meet expectations | 5= Exceeded expectations**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Leadership Effectiveness** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |
| **Time Management** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |
| **Communication Skills** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |
| **Interpersonal Effectiveness** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |
| **Planning and Execution** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |
| **Group (Small and Large) Facilitation** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |
| **Diversity and Inclusion** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |
| **Vision and Strategy** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |
| **[Placeholder]** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |
| **[Placeholder]** | **1** | **2** | **3** | **4** | **5** |
| Comments |  | | | | |

**Additional Comments:**

Please use the space provided to provide any additional comments regarding the performance of your intern to-date.