



## FIRST MEETING TOOL

Below are some suggested topics/questions to cover during your first meeting.

**Describe your interests, hobbies, or causes that you support.**

**Both:** What are you hoping to gain from participation in this program?

**Mentee:** What are some of the mentee's greatest challenges (short & long term)?

**Mentor:** What assistance can the mentor provide on these challenges?

**Action Items to Be Completed before Next Meeting:**

- a. Mentor
- b. Mentee

**Next Meeting Date, Location and Tentative Topic(s):**

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