VBA Bank Day Scholarship Program

ESSAY GUIDELINES

Sponsored by the VBA Education Foundation and the VBA Emerging Bank Leaders

Essay Topic: “What did you learn on Bank Day that will help you manage your financial future AND what did you learn about how banks support their communities?” Using what you learned during your Bank Day visit, please write an essay on this topic. Please follow these guidelines as you write your essay.

• Essay must be typed in English within ONE Microsoft Word document (Google docs will not be accepted).

• Essays must not deviate from the assigned topic. Essay MUST address both parts of the essay topic.

• Essay must be typed in 12-point Times New Roman font.

• Page set-up must include 1.5 lines spacing with all margins set to 1 inch.

• Include a title page (separate page within the Word document containing your essay, not a separate document) with the following information:
  o Name
  o E-mail address
  o Phone number
  o School’s name
  o Name of bank where you shadowed
  o Name of banker you shadowed
  o Date submitted
  o Title of essay

• Do not include your name or any personal information on any page other than the title page.

• Essay is limited to two pages (not including the title page or works cited page). Writing beyond this limit will result in disqualification.

• Those who plagiarize will be disqualified. All ideas must be your own. Any references must be cited.

• Essays must be submitted via e-mail to the Virginia Bankers Association at bankday@vabankers.org by April 3rd at 5 p.m.

• Late submissions and submissions not written according to guidelines will not be accepted.

Questions? Please contact Monica McDearmon at mmcdearmon@vabankers.org or 804-819-4743.