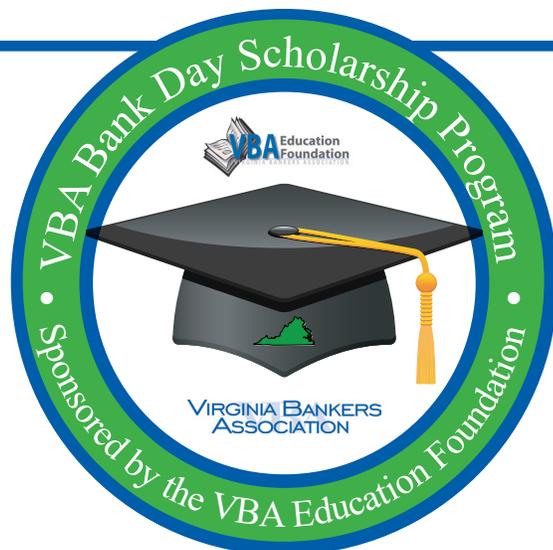


VBA Bank Day Scholarship Program

ESSAY GUIDELINES



Sponsored by the VBA Education Foundation and the VBA Emerging Bank Leaders

Essay Topic: *“What did you learn on Bank Day that will help you manage your financial future AND what did you learn about how banks support their communities?”* Using what you learned during your Bank Day visit, please write an essay on this topic. Please follow these guidelines as you write your essay.

- Essay must be typed in English within ONE Microsoft Word document (Google docs will not be accepted).
- Essays must not deviate from the assigned topic. Essay MUST address both parts of the essay topic.
- Essay must be typed in 12-point Times New Roman font.
- Page set-up must include 1.5 lines spacing with all margins set to 1 inch.
- Include a title page (separate page within the Word document containing your essay, not a separate document) with the following information:
 - o Name
 - o E-mail address
 - o Phone number
 - o School’s name
 - o Name of bank where you shadowed
 - o Name of banker you shadowed
 - o Date submitted
 - o Title of essay
- Do not include your name or any personal information on any page other than the title page.
- Essay is limited to two pages (not including the title page or works cited page). Writing beyond this limit will result in disqualification.
- Those who plagiarize will be **disqualified**. All ideas must be your own. Any references must be cited.
- Essays must be submitted via e-mail to the Virginia Bankers Association at bankday@vabankers.org by **April 3rd at 5 p.m.**
- Late submissions and submissions not written according to guidelines will **not** be accepted.

Questions? Please contact Monica McDearmon at mmcdearmon@vabankers.org or 804-819-4743.