



VBA Management Development Program

Session Five, PRE-WORK

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Due Date: January 4, 2022

Meet a final time with the CEO or same senior person you met with as you prepared for Session One. Schedule this meeting between **Wednesday, December 15** (the day after Session 4) and **Wednesday, December 29**. **YOUR PRE-WORK ASSIGNMENT IS DUE TO GAIL NO LATER THAN THE END OF THE DAY ON TUESDAY, JANUARY 4th.**

Plan to talk with your CEO/senior person about key take-aways from Sessions 1, 2, 3 and 4 which you wish to learn more about from your CEO's/senior person's perspective.

Send a memo to Gail summarizing the content of your discussion...what you asked...feedback you received. ***Please type in the subject line of your email to Gail Session 5 Pre-Work Assignment.***