Session 4 - Communication Worksheet Practice and Feedback Instructions

**Leader (person who starts the conversation)**

Instructions:

1. Review the Scenario handout for the practice you have been assigned.

2. Use the Direct Model to prepare for the conversation.

**Receiver**

Instructions:

1. Review the Scenario handout for the practice you have been assigned.

2. Prepare for your role in the practice.

**Observer**

Instructions:

1. Review the Scenario.

2. Observe and take notes during the feedback discussion. Use the Direct Model to document your observations.

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| --- | --- | --- | --- |
| Practice # | Name | Name | Name |
| Practice #1 | Leader | Receiver | Observer |
| Practice #2 | Observer | Leader | Receiver |
| Practice #3 | Receiver | Observer | Leader |

**Feedback Process (Feedback should take 5 – 10 minutes)**

Please use the Praise-Questions-Polish (PQP) model to offer feedback.

**Praise**

• Be specific

• Be enthusiastic

• Be truthful

**Questions**

• Self Correction

• What about, what if?

**Polish**

• What would you do to polish the conversation and make it even better?