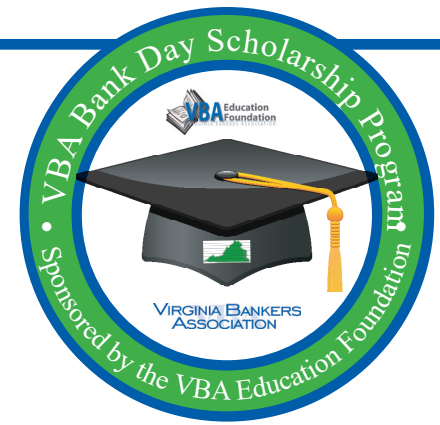


VBA Bank Day Scholarship Program

ESSAY GUIDELINES



Sponsored by the VBA Education Foundation and the VBA Emerging Bank Leaders

Essay Topic: "What did you learn during Bank Day that will help you manage your financial future AND what did you learn about how banks support their communities?"

Using what you learned during your Bank Day experience, please write an essay on this topic. Please follow these guidelines as you write your essay.

- Essay must be typed in English within ONE Microsoft Word or Google document (please do NOT submit PDF documents).
- Please save your document with the following file name format: "First Name Last Name"
- Essays must not deviate from the assigned topic. Essay MUST address both parts of the essay topic.
- Do not use any Microsoft or Google templates or pre-formatting in your document.
- Essay must be typed in 12-point Times New Roman font.
- Page set-up must include 1.5 lines spacing with all margins set to 1 inch.
- Include a title page (separate page within the Word/Google document containing your essay, not a separate document) with the following information:
 - o Name
 - o E-mail address
 - o Phone number
 - o School's name
 - o Name of host bank
 - o Date submitted
 - o Title of essay
- Do not include your name or any personal information on any page other than the title page.
- Essay is limited to two pages (not including the title page or works cited page). Writing beyond this limit will result in disqualification.
- Those who plagiarize will be **disqualified**. All ideas must be your own. Any references must be cited. No part of your essay can be generated, written, or edited by artificial intelligence tools, including but not limited to ChatGPT, Grammarly, or similar technologies.
- Essays must be submitted to the Virginia Bankers Association by **March 27 at 5 p.m.** Essays **must be submitted through this link:** <https://forms.gle/dvtETnSAEP7gZZVg8>
- Late submissions and submissions not written according to guidelines will **not** be accepted.

Questions? Please contact Monica McDearmon at mmcdearmon@vabankers.org or 804-819-4743.