



## Participation Information

Bank Name: \_\_\_\_\_

Internship Program Supervisor/Mentor Contact:

Name & Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

## Internship Program Registration

### VBA Program Cost:

\$255 X \_\_\_\_\_ = \$ \_\_\_\_\_  
(# of interns) (total payment)

**ABA Course(s) Cost\*:** *\*If applicable. Please see page 3 for more information on ABA Course options and to make your selections.*

\$ \_\_\_\_\_  
(total for all participating interns)

**Total Registration Fee Enclosed: \$** \_\_\_\_\_

☐ Please email an invoice for the program cost to the email address listed above.

☐ Check or money order made payable to VBA is in the mail. Please mail check or money order to:

Virginia Bankers Association

Attn: Gabby Bond

4490 Cox Rd

Glen Allen, VA 23060

☐ Our bank will pay by credit card. Gabby Bond from the VBA will contact you for credit card information.

*\*Please complete the intern information on the next two pages before submitting these forms.*

Please return these forms by **May 9, 2025** by email to [mmcdearmon@vabankers.org](mailto:mmcdearmon@vabankers.org). If you have any questions, please feel free to contact Monica McDearmon at 804-819-4743 or [mmcdearmon@vabankers.org](mailto:mmcdearmon@vabankers.org).

# Intern Information



*Please copy this sheet to register more than one intern.*

Please complete the following information about the intern you plan to host this summer. Please note that information can be changed at any time.

Name: \_\_\_\_\_ Personal email: \_\_\_\_\_

Bank email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Internship start date: \_\_\_\_\_ End date: \_\_\_\_\_

Our internship program will be: ☐ Fully in-person ☐ Fully virtual ☐ Combination of in-person and virtual

College/University: \_\_\_\_\_

☐ Rising Freshman ☐ Rising Sophomore ☐ Rising Junior ☐ Rising Senior ☐ Graduate Student ☐ Other

Please list any dietary restrictions: \_\_\_\_\_

Internship focus area/department: \_\_\_\_\_

*Which of the in-person events will the intern attend\* (both will take place from 10 a.m. - 3 p.m.)?*

☐ Intern Orientation on May 29 ☐ Mid-Summer Meet-Up on July 8 ☐ TBD

*\*Please note, certificate seeking interns must participate in at least one of the in-person events and at least three of the virtual VBA events.*

*Is this intern a former VBA Bank Day Scholarship Program participant?*

☐ Yes ☐ No ☐ Not Sure

*Is this intern's resume attached?*

☐ Yes ☐ No - will send at a later date

*If known, please select which capstone project the intern will complete.*

- ☐ Option #1: Fintech: Disrupter or Partner?
- ☐ Option #2: Ideal Location for a New Bank Branch
- ☐ Option #3: Banks & Social Media: How to Use these Platforms to Engage, Retain and Attract Customers
- ☐ Option #4: Attracting the Next Generation as Customers and/or Employees
- ☐ Option #5: Banks: The Cornerstone of the Community
- ☐ Option #6: The Bank of the Future
- ☐ Option #7: Serving the Underbanked and Unbanked

- ☐ Option #8: New Financial Literacy Opportunities & Engagement Ideas
- ☐ Option #9: Artificial Intelligence: Disrupter or Partner?
- ☐ Option #10: The Rise of Fraud
- ☐ Other topic decided upon by the bank: \_\_\_\_\_

☐ He/she will complete a capstone project but we will determine the topic at a later date.

*On the next page, please complete the online training course information for each intern.*

# Intern Information - Online Training



Please copy this sheet to register more than one intern.

Intern Name: \_\_\_\_\_ This intern will:

☐ Complete an ABA online training course (make selection below).

☐ Complete an equivalent online banking industry training. Please attach the following information for VBA approval:

Name of training provider, name of online course, brief course description, and estimated amount of time spent to complete course.

Function Area	ABA Course Name - Please see the ABA Course Options document for more information on each of these courses.	Intern Rate	Please Indicate Selection
General Industry	Banking Basics Suite	\$395	<input type="checkbox"/>
	Community Bank Suite: Onboarding Basics	\$195	<input type="checkbox"/>
	Community Bank Suite: Sales Skills	\$65	<input type="checkbox"/>
	Community Bank Suite: Foundational Skills	\$155	<input type="checkbox"/>
	Understanding Consumer Bank Products Suite	\$115	<input type="checkbox"/>
Wealth Management & Trust	Introduction to Integrated Planning and Advice	\$90	<input type="checkbox"/>
	Introduction to Investment Management	\$90	<input type="checkbox"/>
	Introduction to Trust Administration	\$90	<input type="checkbox"/>
Small Business Lending	Introduction to Analyzing Financial Statements	\$130	<input type="checkbox"/>
	Fundamentals of Small Business Banking Suite	\$65	<input type="checkbox"/>
	Small Business Borrowing Suite	\$65	<input type="checkbox"/>
	Small Business Products Suite	\$90	<input type="checkbox"/>
Compliance*	BSA/AML: Fundamentals	\$35	<input type="checkbox"/>
	Check Fraud	\$35	<input type="checkbox"/>
	Community Reinvestment Act	\$35	<input type="checkbox"/>
	Elder Financial Exploitation	\$65	<input type="checkbox"/>
	Fair Lending	\$65	<input type="checkbox"/>
	FCRA Overview	\$25	<input type="checkbox"/>
	Fraud Prevention	\$35	<input type="checkbox"/>
	Identity Theft Red Flags Rule	\$65	<input type="checkbox"/>
	Office of Foreign Assets Control (OFAC)	\$35	<input type="checkbox"/>
	Privacy: Overview of Laws	\$35	<input type="checkbox"/>
	Reg B Overview	\$35	<input type="checkbox"/>
	Reg CC Overview	\$35	<input type="checkbox"/>
	Reg E Overview	\$25	<input type="checkbox"/>
	Reg Z Overview	\$65	<input type="checkbox"/>
	Unfair, Deceptive, or Abusive Acts or Practices (UDAAP)	\$35	<input type="checkbox"/>
		<b>Total Cost:</b>	<b>Total # of Courses:</b>

\*Must complete five of the nine compliance course options to count towards the VBA Certificate of Completion.