



Participation Information

Bank Name: _____

Internship Program Supervisor/Mentor Contact:

Name & Title: _____

Email: _____ Phone: (____) _____ - _____

VBA Certificate of Completion Commitment

Interns seeking the VBA Certificate of Completion must complete the following requirements:

- Complete an American Bankers Association (ABA) online training course OR equivalent online banking industry training (must be approved by the VBA). See page 3 for more information.
- Complete a capstone project and presentation.
- Participate in at least one of the in-person events (Intern Orientation or Mid-Summer Meet Up) and at least three of the virtual VBA events.
- Involvement in a community support or volunteer opportunity (banks will determine specifics of this based on opportunities throughout the summer).
- Complete the VBA Internship Program self-evaluation.

Internship Program Registration

VBA Program Cost:

\$225 X _____ = \$ _____
(# of interns) (total payment)

ABA Course(s) Cost*: **If applicable. Please see page 3 for more information on ABA Course options and to make your selections.*

\$ _____
(total for all participating interns)

Total Registration Fee Enclosed: \$ _____

Please email an invoice for the program cost to the email address listed above.

Check or money order made payable to VBA is in the mail. Please mail check or money order to:

Virginia Bankers Association
Attn: Gail Queen
4490 Cox Rd
Glen Allen, VA 23060

Please charge to my credit card.

VISA MasterCard AMEX Discover

Card Number: _____ Cardholder's Name: _____

Exp. Date: _____ Security Code: _____ Signature: _____

**Please complete the intern information on the next two pages before submitting these forms.*

Please return these forms by **May 20, 2022** by email to mmcdearmon@vabankers.org. If you have any questions, please feel free to contact Monica McDearmon at 804-819-4743 or mmcdearmon@vabankers.org.

Please copy this sheet to register more than one intern.

Please complete the following information about the intern you plan to host this summer. Please note that information can be changed at any time.

Name: _____ Personal email: _____

Bank email: _____ Phone: (____)____-_____

Internship start date: _____ End date: _____

Our internship program will be: Fully in-person Fully virtual Combination of in-person and virtual

College/University: _____

Rising Freshman Rising Sophomore Rising Junior Rising Senior Graduate Student Other

Internship focus area/department: _____

Which of the in-person events will the intern attend* (both will take place at the VBA office from 10 a.m. - 3 p.m.)?

Intern Orientation on June 2nd Mid-Summer Meet Up on July 7th TBD

Is this intern a former VBA Bank Day Scholarship Program participant?

Yes No Not Sure

Is this intern's resume attached?

Yes No - will send at a later date

If known, please select which capstone project the intern will complete.

- Option #1: Fintech: Disrupter or Partner?
- Option #2: Ideal Location for a New Bank Branch
- Option #3: Banks & Social Media: How to Use these Platforms to Engage, Retain and Attract Customers
- Option #4: Attracting the Next Generation as Customers and/or Employees

For this project option, banks can have the intern focus on either one or both of the topics listed above.

- Option #5: Banks: The Cornerstone of the Community
- Option #6: The Bank of the Future
- Option #7: Serving the Underbanked and Unbanked
- Option #8: Cryptocurrency/Digital Currency: Disrupter or Partner?
- Other topic decided upon by the bank: _____
- He/she will complete a capstone project but we will determine the topic at a later date.

On the next page, please complete the online training course information for each intern.

Intern Information - Online Training



Please copy this sheet to register more than one intern.

Intern Name: _____

Intern will:

Complete an ABA online training course (make selection below).

Complete an equivalent online banking industry training. Please attach the following information for VBA approval:

Name of training provider, name of online course, brief course description, and estimated amount of time spent to complete course.

Function Area	ABA Course Name - Please see the ABA Course Options document for more information on each of these courses.	Intern Rate	Please Indicate Selection
General Industry	Banking Basics Suite	\$395	<input type="checkbox"/>
General Industry	Banking Fundamentals: The Banking Industry (Facilitated) July 5 - 29, 2022	1 Course - \$142 2 Courses - \$284	<input type="checkbox"/>
	Banking Fundamentals: Bank Lines of Business (Facilitated) June 6-July 1, 2022		<input type="checkbox"/>
General Industry	Community Bank Suite: Onboarding Basics	\$195	<input type="checkbox"/>
General Industry	Community Bank Suite: Sales Skills	\$65	<input type="checkbox"/>
General Industry	Community Bank Suite: Foundational Skills	\$155	<input type="checkbox"/>
General Industry	Understanding Consumer Bank Products Suite	\$115	<input type="checkbox"/>
Marketing	Marketing in the Age of Distraction	\$200	<input type="checkbox"/>
Payments	Payments System Training Suite	\$195	<input type="checkbox"/>
Wealth Management & Trust	Introduction to Integrated Planning and Advice	\$90	<input type="checkbox"/>
Wealth Management & Trust	Introduction to Investment Management	\$90	<input type="checkbox"/>
Wealth Management & Trust	Introduction to Trust Administration	\$90	<input type="checkbox"/>
Small Business Lending	Introduction to Analyzing Financial Statements	\$280	<input type="checkbox"/>
	Fundamentals of Small Business Banking Suite		
	Small Business Borrowing Suite		
	Small Business Products Suite		
Compliance* <i>*Must complete four of the nine compliance course options to count towards the VBA Certificate of Completion.</i>	BSA/AML: Fundamentals	\$35	<input type="checkbox"/>
	Community Reinvestment Act	\$35	<input type="checkbox"/>
	ECOA and Regulation B: Overview	\$35	<input type="checkbox"/>
	Reg CC: Funds Availability Schedules, Reg CC: Exceptions to Funds Availability Schedules, and Reg CC: Disclosures and Notifications	\$75	<input type="checkbox"/>
	Fair Lending	\$65	<input type="checkbox"/>
	Information Security and Red Flags	\$65	<input type="checkbox"/>
	Office of Foreign Assets Control (OFAC)	\$35	<input type="checkbox"/>
	Privacy: Overview of Laws	\$35	<input type="checkbox"/>
Recognizing and Preventing UDAAP	\$65	<input type="checkbox"/>	
		Total Cost:	Total # of Courses: