

VBA Internship Program Certificate of Completion Checklist

Intern:		S	upervisor/Mentor: _		
Bank:		Dates of	f Internship:	throu	ıgh
Interns who co internship:	omplete the followin	g will receive th	e VBA Certificate of Co	mpletion at the co	onclusion of their
industrCompleParticipleast thInvolvebased of	y training (must be ete a capstone proje pate in at least one o pree of the virtual VE	approved by the ct and presenta of the in-person BA events. ty support or volughout the sun	events (Intern Orienta lunteer opportunity (ba nmer).	on of the course). tion or Mid-Summ	ner Meet Up) and at
Interns - Con your mentor.	nplete the following	checklist, attach	all necessary docume	ntation to this for	m and submit to
	-		ca McDearmon by ema nterns their Certificate		
	-	_	ourse OR equivalent on	_	stry training.
0	Interns – Please a completion from on available to print at	ttach a copy of the training protection the conclusion	•	letion from the A	
	completed a capstor		resentation.		
	Date of presentatio				
			the written project and the completed Capsto		
1. 2.		•	on events and three of		
☐ Intern	was involved in a co	mmunity suppo	rt or volunteer opportu	nity.	
0	Name/description o	f the event:			
	completed the VBA Interns will complet evaluation.		am self-evaluation ation online; VBA will s	end the bank a co	opy of the completed
Signature of	Intern	 Date	Signature o	f Mentor	Date