



Program Overview

For Bank Mentors:

- **Internship Program Templates & Materials** - participating in this program gives banks access to custom banking industry internship resources to include:
 - Templates for Goal & Expectation Setting
 - Syllabus & Learning Objectives Templates
 - Evaluation Templates
- **Mentor Orientation** - one day introduction and training for bank mentors hosted by the VBA. Program includes:
 - Program Overview
 - Internships Basics Presentation
 - Template & Material Review

For Interns:

- **Intern Orientation** - a one day training and introduction to the summer program hosted by the VBA. Program includes:
 - Industry Introduction & Program Overview
 - HR Best Practices, Including Workplace Etiquette Training & Expectations
- **Networking & Social Opportunities**
 - Mid-Summer Meet Up - Hosted by the VBA
 - Additional Regional Events

VBA Internship Certificate of Completion

Interns who complete the following requirements will be eligible for the VBA Certificate of Completion:

- Attend one of the on-site trainings hosted by the VBA (Intern Orientation or Mid-Summer Meet Up)
- Attend a community event or volunteer opportunity, selected by the host bank
- Complete an ABA online training program
- Complete the capstone project and presentation
- Complete the VBA Internship Program self-evaluation

From a Past Participant:

"The most important thing to me during my internship was the hands-on learning I participated in. I loved being able to sit down with each staff member and see what they did on a daily basis. I was able to ask them why they chose banking as a career, which helped me decide that this was truly a great industry [in which] to start a career. In meetings that I was able to participate in, it wasn't the content, but the overall structure that impressed me the most. I was able to get a better grasp on why certain questions were being asked, as well as what the true meaning behind some of the inquiries were. Overall, 10/10 job. Thank you." Andrew Tillotson | Former VBA Internship Program Participant at Chesapeake Bank

VBA Internship Program



VBA EMERGING BANK LEADERS

This program will include collaboration with our Emerging Bank Leaders (EBL) group for networking and learning opportunities. The EBL connects Virginia bankers to engage them in the future of the banking industry.

Program Pricing

\$225 per intern

Participating banks will receive a free internship job posting on the VBA Career Center.

Informational Conference Call

An informational conference call was held in November 2019. You can listen to a recording of that call here:

www.vabankers.org/post/vba-internship-program.

VBA Contact

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