



## Participation Information

Bank Name: \_\_\_\_\_  
 Internship Program Supervisor/Mentor Contact:  
 Name & Title: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

## VBA Certificate of Completion Commitment

Interns seeking the VBA Certificate of Completion must complete the following requirements:

- Complete an ABA online training course (see page 3)
- Participate in at least two of the virtual VBA events (Intern Orientation and at least one of the weekly Zoom meetings OR at least two of the weekly Zoom meetings)
- Complete five out of nine Realworld modules
- Involvement in a community support or volunteer opportunity (banks will determine specifics of this based on opportunities throughout the summer)
- Complete the VBA Internship Program self-evaluation

## Internship Program Registration

### VBA Program Cost:

\$225 x \_\_\_\_\_ = \$ \_\_\_\_\_  
 (# of interns) (total payment)

**ABA Course(s) Cost\*:** \*Please see page 3 for more information on ABA Course options and to make your selections.

\$ \_\_\_\_\_  
 (total for all participating interns)

**Total Registration Fee Enclosed: \$ \_\_\_\_\_**

\_\_\_\_ Check or money order made payable to VBA is enclosed.

\_\_\_\_ Please charge to my credit card.

\_\_\_\_ VISA \_\_\_\_ MasterCard \_\_\_\_ AMEX \_\_\_\_ Discover

Card Number: \_\_\_\_\_ Cardholder's Name: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_ Signature: \_\_\_\_\_

*\*Please complete the intern information on the next two pages before submitting these forms.*

*Please copy this sheet to register more than one intern.*

Please complete the following information about the intern you plan to host this summer. Please note that information can be changed at any time.

Name: \_\_\_\_\_ Personal email: \_\_\_\_\_

Bank email: \_\_\_\_\_ Phone: (\_\_\_\_)\_\_\_\_ - \_\_\_\_\_

Internship start date: \_\_\_\_\_ End date: \_\_\_\_\_

Our internship program will be:  Fully in-person  Fully virtual  Combination of in-person and virtual

College/University: \_\_\_\_\_

Rising Freshman  Rising Sophomore  Rising Junior  Rising Senior  Graduate Student  Other

Internship focus area/department: \_\_\_\_\_

Will the intern participate in the Virtual Intern Orientation\* on June 18 from 10:00 a.m. - 12:00 p.m.?

Yes  No

Is this intern a former VBA Bank Day Scholarship Program participant?

Yes  No  Not Sure

Is this intern's resume attached?

Yes  No - will send at a later date

If known, please select which capstone project the intern will complete. Please note that this is an optional assignment.

- Option #1: Fintech: Disrupter or Partner?
- Option #2: Ideal Location for a New Bank Branch
- Option #3: Banks & Social Media: How to Use these Platforms to Engage, Retain and Attract Customers
- Option #4: Attracting the Next Generation as Customers and/or Employees

*For this project option, banks can have the intern focus on either one or both of the topics listed above.*

- Option #5: Banks: The Cornerstone of the Community
- Option #6: The Bank of the Future
- Other topic decided upon by the bank: \_\_\_\_\_
- He/she will complete a capstone project but we will determine the topic at a later date.
- He/she will not complete a capstone project.

*On the next page, please select which ABA online training course the intern will complete.*

# Intern Information - ABA Course Selection



Please copy this sheet to register more than one intern.

Intern Name: \_\_\_\_\_

Function Area	Course Name	Intern Rate	Please Indicate Selection
General Industry	Banking Basics Suite	\$390	<input type="checkbox"/>
General Industry	Banking Fundamentals: The Banking Industry (Facilitated)	1 Course - \$142 2 Courses - \$284 3 Courses - \$395	<input type="checkbox"/>
	Banking Fundamentals: Bank Lines of Business (Facilitated)		<input type="checkbox"/>
	Banking Fundamentals: Building Customer Relationships (Facilitated)		<input type="checkbox"/>
General Industry	Community Bank Suite: Onboarding Basics	\$255	<input type="checkbox"/>
	Community Bank Suite: Sales Skills		<input type="checkbox"/>
General Industry	Community Bank Suite: Foundational Skills	\$195	<input type="checkbox"/>
Marketing	Marketing in Banking (Facilitated)	\$200	<input type="checkbox"/>
Wealth Management & Trust	Introduction to Trust Administration	\$220	<input type="checkbox"/>
Wealth Management & Trust	Introduction to Estate Planning	\$220	<input type="checkbox"/>
Wealth Management & Trust	Introduction to Investment Management	\$220	<input type="checkbox"/>
Small Business Lending	Introduction to Analyzing Financial Statements	\$280	<input type="checkbox"/>
	Fundamentals of Small Business Banking Suite		
	Small Business Borrowing Suite		
	Small Business Products Suite		
Compliance*	BSA/AML: Overview	\$35	<input type="checkbox"/>
	BSA/AML: Complying with the BSA	\$35	<input type="checkbox"/>
	Community Reinvestment Act	\$35	<input type="checkbox"/>
	Equal Credit Opportunity Act (Reg B)	\$65	<input type="checkbox"/>
	Expedited Funds Availability Act (Reg CC)	\$65	<input type="checkbox"/>
	Fair Lending	\$65	<input type="checkbox"/>
	Information Security and Red Flags	\$65	<input type="checkbox"/>
	Office of Foreign Assets Control (OFAC)	\$35	<input type="checkbox"/>
	Privacy for Customer Contact Personnel	\$35	<input type="checkbox"/>
	Recognizing and Preventing UDAAP	\$65	<input type="checkbox"/>
		Total Cost:	Total # of Courses:

\*Please see the ABA Course Options document for more information on each of these courses.