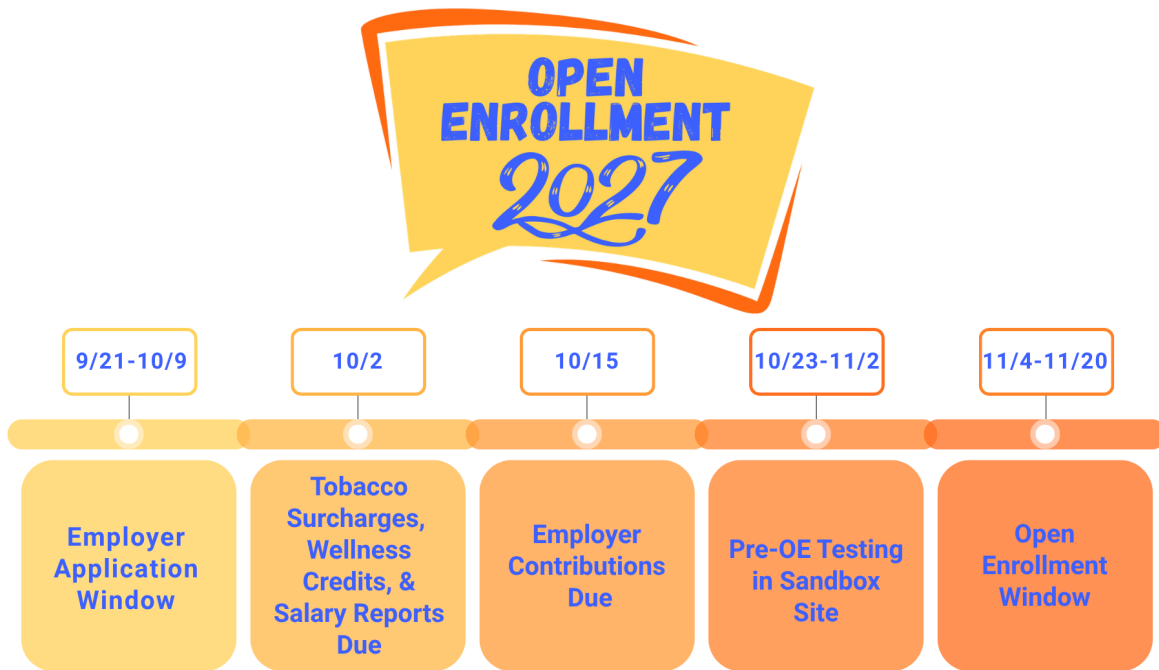


Problem viewing this email? View this email [in your browser](#).



OE RESOURCE SITE



Visit the [Open Enrollment Resource Site](#) for helpful tools, resources, and important updates throughout Open Enrollment!

NEW ON THE SITE

- [OE Employee Instructions](#)

EMPLOYER CONTRIBUTIONS & COMPENSATION AMOUNTS

Your 2027 Employer Contributions and Employee Compensation amounts have now been loaded into your bswift site. **Please don't make any changes at this point.** If you find anything that needs to be updated, please email us and we will update your site on your behalf.

BEGINNING TOMORROW AT NOON, OCTOBER 23rd:

PRE-OPEN ENROLLMENT TESTING

Pre-Open Enrollment Testing - Starts Friday, October 23rd at Noon.

Every year we ask all administrators to test their Open Enrollment site in the bswift testing environment called [Sandbox](#) (not the regular bswift site). Payroll-integrated employers that access bswift via Single Sign On (SSO) should use their specific Sandbox URL to access their testing site. Please email us if you need help accessing your Sandbox site.

The bswift Sandbox site will be available for testing starting at **noon on Friday, October 23rd and should be completed no later than Monday, November 2nd.**

[Instructions and Testing Scenarios](#) can be found here but please test any other scenarios that might be specific to your employees. Send us one compiled email with your results once you have completed your testing.

We expect each administrator to test their own site, keeping in mind that information from the 2026 OE does not necessarily carry over to the 2027 OE. Once employees start enrolling in your site it is more challenging to make updates

BSWIFT EMPLOYEE LOGIN REMINDER

Due to the multi-factor authentication (MFA) security the bswift system uses for logging in, neither HR administrators nor the Benefits Corp. Team are able to reset employee passwords. Please instruct your employees accessing bswift from a web browser to click **First Time User/Forgot Password** if they are accessing bswift for the first time or if they need to reset their password.

bswift employee log in troubleshoot instructions:

1. If an employee is unable to log in, please check that their login is enabled, with the correct effective and end dates.
2. Confirm their username and ensure their email, date of birth, and cell phone are correct.
3. Ask the employee to use the "First Time User/Forgot Password" link on the login page, and enter their email address instead of their username.

If these steps don't work, please reach out to the [Benefits Team](#) on behalf of your employee.



2026 Q4 WELL-BEING TOOLKIT: PRIORITIZING PREVENTIVE SCREENINGS

The Well-Being theme for Q4 2026 is "Prioritizing Preventive Screenings".

- Review the [Q4 Administrator's Toolkit](#) for turnkey well-being initiatives.
- Share the [Q4 Employee Stall Talk](#) electronically or in print.
- Share [November](#) Wellworks For You Employee Newsletters.

WELLWORKS: REGISTRATION FOR 2027

If you are planning to use the Wellworks for You Platform in 2027 please complete the following form by **November 9th, 2026**: [Wellworks Implementation Intake Form 2027](#)
Wellworks will reach out to walk through your plans and how to best utilize the platform. As a reminder, the platform can be used to track challenges, PCP forms, learning modules completed and much more.

IN OTHER NEWS...

BSWIFT MOBILE APP QR CODE



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